



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



MARIANNE UDOW
DIRECTOR

April 4, 2007

To: Adult Foster Care and Home for the Aged Licensees

Subject: Michigan LTC Workforce Background Check Program

Effectively Immediately: Due to both the current budgetary crisis and the need for clarification of certain legal issues, the State will immediately suspend the fingerprinting process for exempt ("grandfathered") employees. This suspension will last indefinitely and you will be notified of any changes. The process for fingerprinting new applicants is not affected at this time and you should continue processing them on the system.

Note: You are strongly encouraged to continue to voluntarily register all your exempt ("grandfathered") employees on the Michigan LTC Workforce Background Check system.

If you have questions concerning the exempt employee process, you may contact a Department of Human Services background check unit analyst at 1-877-718-5542 or ocalcheck@michigan.gov.

Sincerely,

Deborah J. Wood, Director
Adult Foster Care & Home for the Aged Licensing